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## **INDUSTRY CIRCULAR NO 11/22**

**TO: ALL SECURITY TRAINING PROVIDERS**

**FROM: MANABELA CHAUKE: DIRECTOR**

**DATE: 7 NOVEMBER 2022**

**SUBJECT: ADMINISTRATION OF COURSE REPORTS**

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This communique serves to advise Directors and Training Managers of Security Training Providers (STPs) that the Authority has in line with Section 4(k) of the PSiR Act 56 of 2001, which prescribes that it should "take such steps as may be expedient or necessary in connection with the training of security service providers to ensure high quality of training", decided to implement the following decisions:

- 1.1. No STP's will be allowed to upload course reports linked to instructors who their PSiRA registration certificates have expired.
- 1.2. PSiRA will only consider course reports submitted within 14 calendar days after date of assessment (in line with clause 5 of Confirmation of Training Centre approval)
- 1.3. All non-compliant course reports submitted after 14 days and with expired PSiRA registration certificates, will be rejected and referred to Law Enforcement for investigation.

The above resolution is effective, **28 November 2022** and is aimed at increasing effectiveness and efficiency in the administration of course reports in order to:

- Improve on turnaround times in submission of course reports by STPs
- Improve on turnaround times in approving of course reports by the Authority
- Ensure Security Officers and prospective Security Officers' submitted assessment results are approved timeously in order to proceed with the registration application process.

For any further enquiries, please contact Mr. Azwifaneli Tshisikamulilo (Senior Manager Training & Communication) by email [Azwifaneli.TSHISIKAMULILO@psira.co.za](mailto:Azwifaneli.TSHISIKAMULILO@psira.co.za)

Faithfully,

A handwritten signature in black ink, appearing to be 'Mmatlou Sebogodi', written over a horizontal line.

**Mmatlou Sebogodi**

**Acting Director**